



2024 WiST FELLOWSHIP APPLICATION GUIDELINES

Use this resource as a guide as you fill out the YouNoodle application. Here are the materials you will need to prepare in advance and upload to the YouNoodle portal in addition to filling out the online form.

- Resume
- Letter of Recommendation
- GPA
- Short Answer
- Personal Expression Piece

NOTE: Very important details about each section of the application are below. Please read carefully and prepare your application materials accordingly!

If you already have an internship confirmed within the sports tech industry, the company is paying you and you're interested in being a 2024 Fellow, please do not submit and reach out directly to info@womeninsportstech.org with your details.

THE ONLINE FORM (YouNoodle)

FIRST AND LAST NAME

When you open the application the top box will say Untitled Application. Please put your first and last name in this box. If your application is not your name, your application will be disqualified.

EMAIL

Please use an email that you check frequently. We will use this email to inform you about the status of your application.

LINKEDIN

Please paste a link to your LinkedIn profile. If you do not have a LinkedIn profile, please create one. If you have questions about how to create a LinkedIn profile, check out our [Career Toolkit!](#)

DEMOGRAPHIC INFORMATION

Please answer the required questions in this section and upload a headshot. Please make sure your photo is well-lit and you are happy with it. If you are selected as a WiST Fellow, we will use this photo from your application in our announcement materials.

Internship Interest and Ranking

WiST Fellowships are internship projects with one of our WiST corporate partners. The companies and the descriptions of the 2024 internships will be posted on our website starting in mid-November through December 15. You will want to keep checking our website to see if new internships have been added or updated. Look for the opportunities that best match your current skills with the project description as opposed to just choosing a company you are interested in! We match by skills first, and your desire to

have an internship there as our second consideration.

You will need to list your top five choices in order of preference. Please put both the company name AND the internship title on each line.

You can find [the link to the list of opportunities on our website](#) starting in December. We will continue to add new opportunities until December 15. Therefore, we strongly recommend that you DO NOT submit your application until after you have had a chance to review ALL the opportunities. There is NO benefit to submitting your application before the deadline of January 17, 2024.

Please note that we do not guarantee you will match with one of your top choices. We now have 6 years of excellent experience matching students with an exciting, relevant opportunity that will suit their personality, educational background, and skill set, as well as information we may have about a partner that Fellows will not know

SHORT ANSWER

Please do not exceed the 150 word limit for each question. **Short Answers longer than 150 words will be disqualified.**

MATERIALS TO UPLOAD

IMPORTANT! Be sure to save and upload your documents with the required naming conventions to avoid delays or disqualification of your application!

RESUME

Please upload a current, personal resume (maximum of two pages). List work experience (previous experience in sports tech is not required or expected), campus and community activities, honors and awards received in college.

If you have questions about how to create a resume, check out our [Career Toolkit for advice on this and other important things you will need to provide for this application!](#) This is a very valuable resource for you!

Please be sure to name your resume with your first name, last name, and the word "resume." (Ex: *Jane Doe Resume*)

EXPRESS YOURSELF

This is one of the parts of the application where we get the most questions, but we also hope it's the most fun. The idea is for us to get to know you beyond your resume and letter of recommendation. It's not a test of your creativity! It's the opportunity to express yourself in whatever way feels most natural and authentic to you. This can be through a video like a "Day In Your Life", a powerpoint outlining your favorite things, collage, poetry, photography, drawing, short video, animation, coding work, and presentation are all acceptable.

If you have questions about how to put together a personal expression piece, again, check out our [Career Toolkit!](#) It has examples from WiST Fellow alums as well as advice from other professionals.

If your piece is in a standard file format like .doc, .pdf or .ppt you can upload it directly in the space provided. If it is a link to YouTube, Vimeo or similar, please place the link in a document file and upload the document. **(Videos longer than 3 minutes will be disqualified.)**

If you are sharing a shared drive link, please ensure to update your sharing access to make the link Public for Viewing Only as there will be a large number of judges reviewing your application and

express yourself submission.

Please be sure to name your document with your first name, last name, and the words "personal expression." (Ex: *Jane Doe Personal Expression*)

LETTER OF RECOMMENDATION

You should request your letter of recommendation **as soon as** you decide you want to apply for a WiST Fellowship. From past years, we know that it often takes recommenders 3-4 weeks to be able to write the letter and get it back to you.

Within YouNoodle, you are able to request a letter of recommendation directly through the platform. The person writing your letter of recommendation will then upload your letter directly into YouNoodle. To save time and avoid confusion, we recommend you share the YouNoodle Recommender Guide with them prior. This Guide can be found [HERE](#).

If you have questions about how to ask someone for a letter of recommendation, check out our [Career Toolkit!](#)

Please be sure your recommender knows to name the document with your first name, last name, and the word "recommendation." (Ex: *Jane Doe Recommendation*)

APPLICATION COMPLETENESS CHECKLIST

Please confirm your eligibility for a WiST Fellowship. The program is open to women and nonbinary undergraduate, graduate, and PhD students who are currently enrolled. The WiST Fellowship Program is open to United States (US) citizens enrolled in a US or international university, and international students enrolled in a US university with a current visa that allows them to work in the US and still be enrolled in Fall 2024. All Fellowship recipients must have a US bank account.

IMPORTANT: Please go back through and make sure you've completed the entire application and uploaded all the required documents and they are properly named. Incomplete applications will be disqualified.

SELECTION PROCESS

All applicants will be judged based on drive, passion, resilience, evidence of work ethic and growth mindset, as well as your expressed interest in exploring the sports tech ecosystem, how this opportunity can impact your career aspirations, and willingness to learn, contribute and grow in a structured internship in a professional setting.

You may contact WiST for guidance throughout the open application period at info@womeninsportstech.org. Our goal is to assist and support future leaders in the sports tech industry. We want you to succeed!